



KAIMOSI FRIENDS UNIVERSITY

Office of the Registrar (Academic Affairs) NOTICE

From: Registrar (Academic Affairs)

Date: 13th March, 2025

To: ALL STUDENTS

Ref: KAFU/501/SM/12/VOL. 3 (58)

SUBJECT: REMINDER ON DEADLINE FOR PAYMENT OF FEES AND REGISTRATION OF UNITS

Reference is made to our memos REF: KAFU/501/SM/12/VOL. 3 (51) and KAFU/501/SM/12/VOL. 3 (60) dated 17th January, 2025 and 24th February, 2025 respectively on the above subject matter.

This is to remind **All Students** that as per the revised Fee Policy and Guidelines, the deadline for fee payment and other charges in respect of their programs was **60%** by the **6th week (25th February, 2025)** and **40%** by **25th March, 2025**. Registration shall not be deemed complete until all Semester Two fees is paid in full (including accommodation fee).

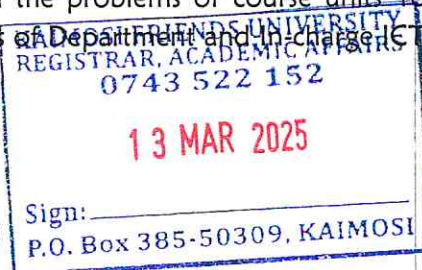
Therefore, students are advised to make their payments by 22nd March, 2025 to allow sufficient time for fees paid to reflect in the system so that they can register course units by 25th March 2025 before the system locks.

Kindly note that students will be expected to register course units before portals close. There will be no late course unit registration due to payment of fees on the very last day of set timeline as this will not reflect in the system therefore locking out students automatically.

Students are therefore, advised to make proper financial plans to avoid disrupting their studies for failure to comply with the fee policy.

Also, note that students with the problems of course units' registration and/or portal issues, are advised to contact their Chairs of Department and in-charge ICT respectively.

Dr. Jane Amunga
Senior Assistant Registrar (AA)



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Deputy Vice-Chancellor (AFP&D)
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All Deans of Schools
Chairman, KAFUSA
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Students Notice Boards



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