



KAIMOSI FRIENDS UNIVERSITY (KAFU)

Office of Registrar (Academic Affairs)

Memo

From: Registrar (AA)

Date: 10th April, 2025.

To: STUDENTS – SCHOOL OF HEALTH SCIENCES Ref: KAFU/501/SM/012/VOL. 3 (64)

SUBJECT: COMMENCEMENT OF TRIMESTER

The above subject refers.

This is to remind All Students continuing students in the School of Health Sciences (Nursing and Clinical Medicine and Community Health) that the reporting date for Trimester of 2024/2025 academic year is 22nd April, 2025.

Students are therefore informed that as per the revised Fee Policy and Guidelines, the deadline for fee payment and other charges in respect of their programs will be 60% by the 6th week (30th May, 2025) and 40% by 6th June, 2025. Registration shall not be deemed complete until all Trimester fees is paid in full (including accommodation fee).

All students are advised to self-report in the system by 9th May, 2025. Students are further advised to make their payments by 28th May, 2025 to allow sufficient time for fees paid to reflect in the system so that they can register course units by 30th May, 2025 before the system locks.

Kindly note that students will be expected to register course units before portals close. There will be no late course unit registration due to payment of fees on the very last day of set timeline as this will not reflect in the system therefore locking out students automatically.

Students are therefore, advised to make proper financial plans to avoid disrupting their studies for failure to comply with the fee policy.

Also, note that students with the problems of course units' registration and/or portal issues, will be expected contact their Chairs of Department and In-charge ICT respectively.

Dr. Jane Amunga
Senior Assistant Registrar (AA)

CC:

- Deputy Vice Chancellor (ASA&R)
- Dean, SOHES
- Directorate of ICT - to upload
- CoD, Nursing
- CoD, Clinical Medicine and Community Health



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